

Reviewing and Manually Entering EVV Activities*in iConnect

Introduction

Documentation required in accordance with Appendix A of the iBudget Handbook, shall be entered into iConnect confirming that a service has been rendered. When a service is rendered, the provider must document the service and submit billing documentation in iConnect in accordance with Appendix A. **It is imperative that Agency Owners and/or designated administrative staff (using Provider EVV Manager role) review all documentation in iConnect for completeness and correctness prior to billing for services.** This guide was created for stakeholders to understand the steps required in reviewing EVV Activities documentation records.

**EVV Activities are a type of Provider Documentation required for providers who are mandated to use Electronic Visit Verification.*

Reviewing EVV Activities Documentation Records

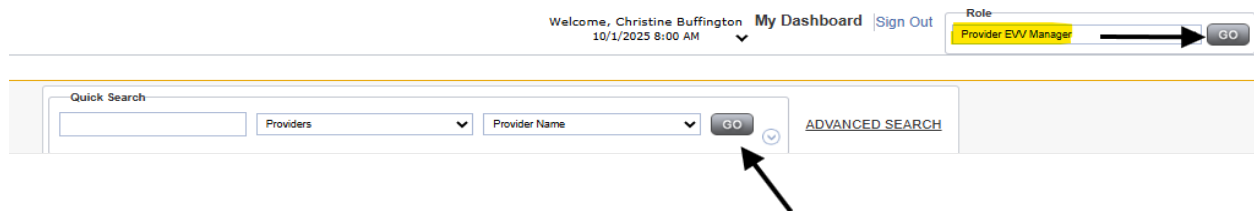
EVV Provider Documentation Activities should be reviewed by accessing the EVV Activities tab in the Provider's record by the Provider EVV Manager.

The Provider EVV Manager role allows the user to:

- Verify times of service delivery
- Confirm place of service
- Review GPS data
- Review and edit the service log
- Justify violations
- Change the status to Complete – to make the record unable to be edited.

1. To review EVV activities, log in to iConnect using the **Provider EVV Manager** role, from My Dashboard, navigate to the Provider's record by completing a **Quick Search**.

Ensure that the second field contains Providers, the third field contains Provider Name and click **GO**.



The screenshot shows the top navigation bar of the iConnect system. It includes a welcome message for Christine Buffington, the date and time (10/1/2025 8:00 AM), and links to 'My Dashboard' and 'Sign Out'. The 'Role' dropdown is set to 'Provider EVV Manager'. Below this is the 'Quick Search' section, which contains three input fields: a text box, a dropdown menu set to 'Providers', and another dropdown menu set to 'Provider Name'. A 'GO' button is located to the right of these fields, and an arrow points to it. To the right of the 'GO' button is a link for 'ADVANCED SEARCH'.

2. In the Provider's record, click on the **EVV Activities Tab**. A list of EVV Documentation records created by EVV workers will be displayed:

Simulation EVV Provider 2022 (29034)

Beds | Linked Providers | **Service Area** | Providers | Services | Contracts | Enrollments | Authorizations | EVV Scheduling | **EVV Activities** | Notes

Filters

ve Filter No previously saved filter found Search Filter Save As Default Save As Delete

connect ID + Search Reset

150 Providers EVV Activities record(s) returned - now viewing 1 through 15

iConnect ID	Consumer Name	Auth ID	Auth Svc ID	Service Code	Service	Start Date	Start Time	End Date	End Time	Worker	Unresolved Violations?
225959	Phoenix, Oscar	288898	192433	S5130:UC	(4140) Personal Supports	09/17/2025	11:07 AM	09/17/2025	11:34 AM	Ramos-Monteagudo, Eggly	No
225975	Clanton, William	299977	202596	S5130:UC	(4140) Personal Supports	09/17/2025	11:24 AM	09/17/2025	11:44 AM	Southern, EVV1	Yes
209983	Geier, Gary	310071	212958	S5130:UC	(4140) Personal Supports	09/09/2025	8:00 AM	09/09/2025	3:00 PM	Buffington, Christine	Yes
225946	Ball, Basket	310100	213038	S5130:UC	(4140) Personal Supports	08/29/2025	9:41 AM	08/29/2025	9:42 AM	Davis, Joshua	Yes

- To open an EVV Activity provider documentation record, **click on the row of the record** that you want to review:

Once the EVV Activity record is open, the specifics of the documentation will be displayed:

File

Activities

EVV Details

An asterisk (*) indicates a required field

Activity Times

Start Date *	Start Time	End Date *	End Time	Total Minutes	
02/14/2025	10:54 AM	02/14/2025	10:59 AM	5	Delete
02/14/2025		02/14/2025			Add

An asterisk (*) indicates a required field

Authorization

Auth ID * 279403 Consumer First Name * Merida

iConnect ID * 225921 Consumer Last Name * DunBroch

Activity Details

Division APD Delivered Via EVV Mobile App Upload

Provider * Simulation EVV Provider 2022 Unresolved EVV Violation(s)?

Worker * Buffington, Christine Status * Pending

Primary Diagnosis * Intellectual Disabilities, Unspecified

Provider Documentation * Annual Report, Daily Attendance Log, Monthly R&B, Monthly Summary, Progress Note, Quarterly Summary, Service Log

Activity Services

Index/SubObject * Index / SubObject

IndexCode/Index Description/SubObject/SubObject Description

SunCoast SunCoast Region/Waiver iBudget Waiver

Service * S5130:UC (4140) Personal Supports Total Cost * \$1.27

Units * 0.33 Place of Service * Office

- When reviewing documentation records, review and verify *each* line of the record to ensure accuracy and completeness.

- Areas are incorrect, and are not greyed out can be edited by the Provider EVV Manager as needed
- Areas that are greyed out are read-only and cannot be edited

a. Under Activity Times:

- First, review the Date and Time(s) of the service.
 - For Personal Supports, Respite, Skilled Respite, Skilled Nursing, & Private Duty Nursing services – verify there is only **ONE DATE** per record.
 - Provider EVV Managers are able to adjust/edit these times as needed.

File

Activities

EVV Details

An asterisk (*) indicates a required field

Activity Times

Start Date *	Start Time	End Date *	End Time	Total Minutes	
02/14/2025	10:54 AM	02/14/2025	10:59 AM	5	Delete
02/14/2025		02/14/2025			Add

An asterisk (*) indicates a required field

Authorization

Auth ID * 279463 Consumer First Name * Merida

iConnect ID * 225921 Consumer Last Name * DunBroch

Activity Details

Division APD Delivered Via EVV Mobile App Upload

Provider * Simulation EVV Provider 2022 Unresolved EVV Violation(s)?

Worker * Buffington, Christine Status * Pending

Primary Diagnosis * Intellectual Disabilities, Unspecified

Provider Documentation * Annual Report, Daily Attendance Log, Monthly R&B, Monthly Summary, Progress Note, Quarterly Summary, Service Log

Activity Services

Index/SubObject * Index / SubObject

IndexCode	Index Description	SubObject	SubObject Description
SunCoast	SunCoast Region/Waiver	iBudget Waiver	

Service * S5130:UC (4140) Personal Supports -- Clear

Units * 0.33

Total Cost * \$1.27

Place of Service * Office

b. Under Authorization:

- Auth ID = Next, review the Authorization (Auth) ID to ensure that the correct authorization has been included on the documentation.
 - o If the Auth ID is incorrect, the documentation record will need to be deleted and recreated as a Manual EVV activity selecting the correct Auth ID number.
 - o Also, ensure that the consumer's iConnect ID number and the consumer's first and last name are correct:

File

Activities

EVV Details

An asterisk (*) indicates a required field

Activity Times

Start Date *	Start Time	End Date *	End Time	Total Minutes	
02/14/2025	10:54 AM	02/14/2025	10:59 AM	5	Delete
02/14/2025		02/14/2025			Add

An asterisk (*) indicates a required field

Authorization

Auth ID * 279463 Consumer First Name * Merida

iConnect ID * 225921 Consumer Last Name * DunBroch

Activity Details

Division APD Delivered Via EVV Mobile App Upload

Provider * Simulation EVV Provider 2022 Unresolved EVV Violation(s)?

Worker * Buffington, Christine Status * Pending

Primary Diagnosis * Intellectual Disabilities, Unspecified

Provider Documentation * Annual Report, Daily Attendance Log, Monthly R&B, Monthly Summary, Progress Note, Quarterly Summary, Service Log

Activity Services

Index/SubObject * Index / SubObject

IndexCode	Index Description	SubObject	SubObject Description
SunCoast	SunCoast Region/Waiver	iBudget Waiver	

Service * S5130:UC (4140) Personal Supports -- Clear

Units * 0.33

Total Cost * \$1.27

Place of Service * Office

c. Under Activity Details:

- Division = APD
- Provider = Provider Agency Name
- Worker = Direct Care Worker's Name
- Delivered Via EVV = Mobile App Upload
- Unresolved EVV Violations(s)? = Will be checked if there are violations on the delivery, or unchecked if no violations occurred
- Status = Pending and will need to be placed in Complete status upon final review

- Provider Documentation =
 - o Service Log = Use for Personal Supports, Respite, and Skilled Respite
 - o Progress Note = Use for Private Duty Nursing and Skilled Nursing
 - o Please refer to the iBudget Handbook for specifics, and always follow the established workflows in manuals and job aids
- Primary Diagnosis = Primary diagnosis will be listed

Authorization			
Auth ID *	279483	Consumer First Name *	Merida
iConnect ID *	225921	Consumer Last Name *	DunBroch
Activity Details			
Division	APD	Delivered Via EVV	Mobile App Upload
Provider *	Simulation EVV Provider 2022	Unresolved EVV Violation(s)?	☐
Worker *	Buffington, Christine	Status *	Pending
Primary Diagnosis *	Intellectual Disabilities, Unspecified	Provider Documentation *	Annual Report Daily Attendance Log Monthly R&B Monthly Summary Progress Note Quarterly Summary Trip Log Service Log

d. Under Activity Services:

- Index/SubObject = Auto-populates for funding code
- Total Cost = Auto calculates based on the date and times listed on the above activity
- Service = Service Type auto populates (ensure correct service is listed)
- Place of Service = Choose from Home/Office/Other
- Units = Number of units provided, automatically populates based on the times listed above.

Activity Services											
Index/SubObject *	Index / SubObject <table border="1"> <tr> <th>Index/Code</th> <th>Index Description</th> <th>SubObject</th> <th>SubObject Description</th> </tr> <tr> <td>SunCoast</td> <td>SunCoast Region Waiver</td> <td>iBudget Waiver</td> <td></td> </tr> </table>	Index/Code	Index Description	SubObject	SubObject Description	SunCoast	SunCoast Region Waiver	iBudget Waiver		Total Cost *	\$1.27
Index/Code	Index Description	SubObject	SubObject Description								
SunCoast	SunCoast Region Waiver	iBudget Waiver									
Service *	S5130:UC (4140) Personal Supports	Place of Service *	Office								
Units *	0.33										
Activity Service Details											
Secondary Code	S5130:UC	Rate *	Office								
Unit Type *	15 mins		Other								

e. Under Activity Service Details:

- Secondary Code = Secondary code will auto populate
- Rate = The established rate will auto-populate based on the service rendered
- Unit Type = Unit type, if applicable, will auto-populate (for example, in minutes)

Index/SubObject *	<table border="1"> <thead> <tr> <th>Index</th> <th>SubObject</th> </tr> </thead> <tbody> <tr> <td>IndexCode</td> <td>Index Description</td> </tr> <tr> <td>SunCoast</td> <td>SunCoast Region Waiver</td> </tr> <tr> <td>iBudget</td> <td>iBudget Waiver</td> </tr> </tbody> </table>	Index	SubObject	IndexCode	Index Description	SunCoast	SunCoast Region Waiver	iBudget	iBudget Waiver	Total Cost *	\$1.27
Index	SubObject										
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SunCoast	SunCoast Region Waiver										
iBudget	iBudget Waiver										
Service *	S5130:UC (4140) Personal Supports	Place of Service *	Office								
Units *	0.33										

Activity Service Details	
Secondary Code	S5130:UC
Unit Type *	15 mins
Rate *	\$3.86

- For Documentation that used Electronic Visit Verification (EVV), Provider EVV Manager will review a separate tab located within the Provider Documentation Record.

- Go to **File > EVV Details**

File ←

Activities

EVV Details →

An asterisk (*) indicates a required field

Stated Delivery Address

Address * Residence Address 11223 Rue des Bayou HILLSBOROUGH TAMPA FL 33615

Lat/Long Lat: 0 Long: 0

Allowable Difference (feet) 500

Start Location

Recorded Lat/Long 28.544046, -81.384059

Address 400 W Washington St Orlando FL 32801

Actual Difference (feet)

End Location

Recorded Lat/Long Lat: Unavailable, Long: Unavailable

Address 11223 Rue des Bayou TAMPA FL 33615

- **Under EVV Details:**

- Verify the address information listed is correct and reflects the address at which the delivery was provided.
- Delivery Notes = Review the Service Delivery Log Notes per Handbook Requirements
- Consumer's Signature = If the consumer or the legal representative signed the EVV delivery before the worker uploaded the delivery, it will appear here
- Service Delivery Ended Automatically – will be unchecked unless the service was auto-ended after 24 hours. If the service was automatically ended, the box will be checked, and it will need to be justified by the Provider EVV Manager.

Stated Delivery Address

Address * → Residence Address 11223 Rue des Bayou HILLSBOROUGH TAMPA FL 33615

Lat/Long Lat: 0 Long: 0

Allowable Difference (feet) 500

Start Location

Recorded Lat/Long 28.544046, -81.384059

Address 400 W Washington St Orlando FL 32801

Actual Difference (feet)

End Location

Recorded Lat/Long Lat: Unavailable, Long: Unavailable

Address 11223 Rue des Bayou TAMPA FL 33615

Actual Difference (feet)

Delivery Notes

Notes * → How do you feel about EVV?

49973 characters remaining

Consumer Signature → Unavailable

Service Delivery Ended Automatically → ☒

6. If there are **Violations** listed on the delivery, only the Provider EVV Manager will be able to justify each violation listed at the bottom of the **EVV Details** screen.

- EVV Violations can be broken down into common types:
 - Manual Entry
 - Service Requires Note
 - Geolocation
 - No GPS
 - Start address is too far from stated address
 - End address is too far from stated address
 - Start address is blank
 - End address is blank

a. On **EVV Details** screen, scroll down to see any **Violations** listed:

— 4 Providers Violations record(s) returned - now viewing 1 through 4 —

Type	SubType	Status	Reason
EVV	Auto-Ended	Unresolved	
Geolocation	Missing GPS	Unresolved	
Geolocation	Start Address	Unresolved	
Geolocation	End Address Unavailable	Unresolved	

First Previous Records per page 15 Next Last

b. To view the details of the violation, click on each one to open the violation.

- Type = The violation that has occurred
- Sub Type = Categorization of the Violation Type
- Violation Description = Details of the violation
- Violation Status = Choose from the drop-down menu, Justified or Unjustified (justification is the reason given for the violation)

An asterisk (*) indicates a required field

Violation Information

Type	EVV
SubType	Auto-Ended
Violation Description	The service delivery was automatically ended after 24 Hours.
Violation Status *	Unresolved
Violation Reason *	

Unresolved Justified

- Violation Reason = Choose from the drop-down menu the reason for the violation:
 - Pre-arranged = Geolocation violation. Advanced arrangement to meet at a non-approved address
 - Location services unavailable = Geolocation Violation. If the worker did not have location services enabled or there was no internet access due to inclement weather conditions
 - Consumer health and safety = Geolocation violation. When the service is provided at a different location due to consumers health and/or safety
 - Technical issue = When there are technical reasons that may have resulted in the violation, for example, the worker's phone was dropped and broke, so they were not able to end the delivery. This is NOT for lack of internet service
 - Other = Used for any other reason

An asterisk (*) indicates a required field

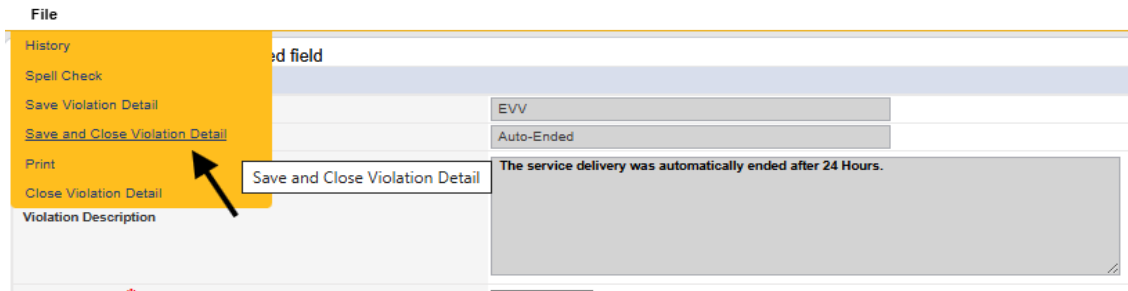
Violation Information	
Type	EVV
SubType	Auto-Ended
Violation Description	The service delivery was automatically ended after 24 Hours.
Violation Status *	Unresolved
Violation Reason *	Pre-arranged Location services unavailable Consumer health/safety Technical issue Other
Violation Comments *	

- Violation Comments = Input the specific details that led to the violation and why it is justifiable. Include any supporting details, such as help desk ticket information. This is a rich text field, which means you have the ability to copy and paste documentation here

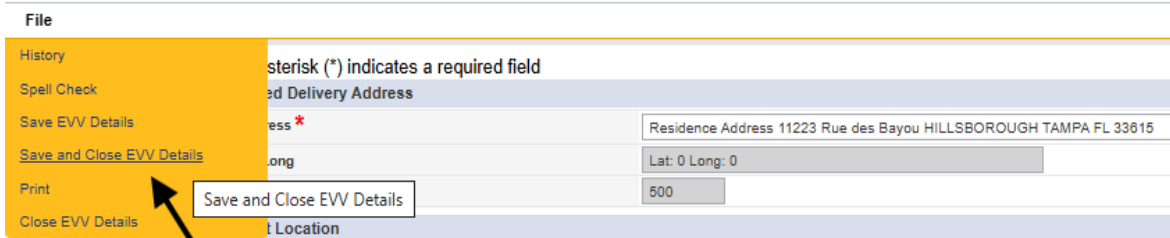
Violation Status *	Justified
Violation Reason *	Technical issue
Violation Comments *	The worker dropped their phone and was unable to end the service because the phone was broken. 1906 characters remaining

For additional information on troubleshooting issues with the EVV mobile site, please review the [Top 4 User Related EVV Errors](#) and [EVV Users Errors and Fixes](#).

- Once the Provider EVV Manager has reviewed and justified the violation, go to **File > Save and Close Violation Detail**:



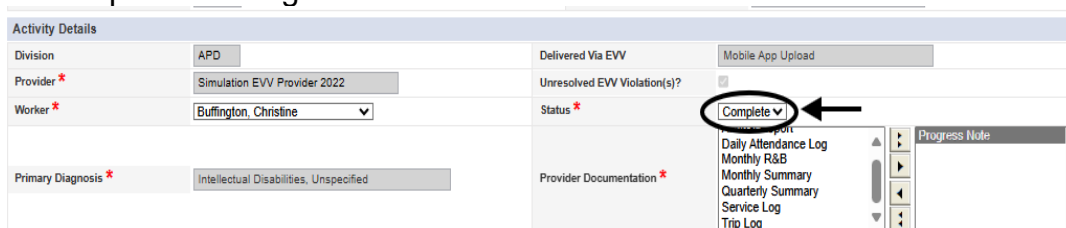
- As needed: Complete each of the steps above for each of the violations listed until **all** violations have been justified.
- Verify the information for accuracy (opened/reviewed/justified each of the violations), go to **File > Save EVV Details**:



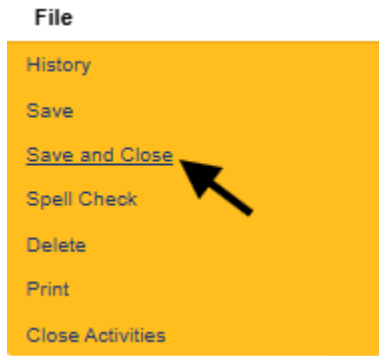
- Then navigate back to the **Activities** Sub-page (located under the **File** menu):



- Review the information for accuracy and place the record in a **Complete** status. Keep in mind that placing the record in a **Complete** status will make it read-only and it will be unable to be edited.
 - All EVV activities should be reviewed and placed in a **Complete** status prior to billing.

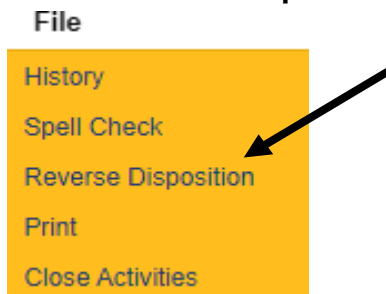


- Then go to **File > Save and Close** to save any edits/changes:

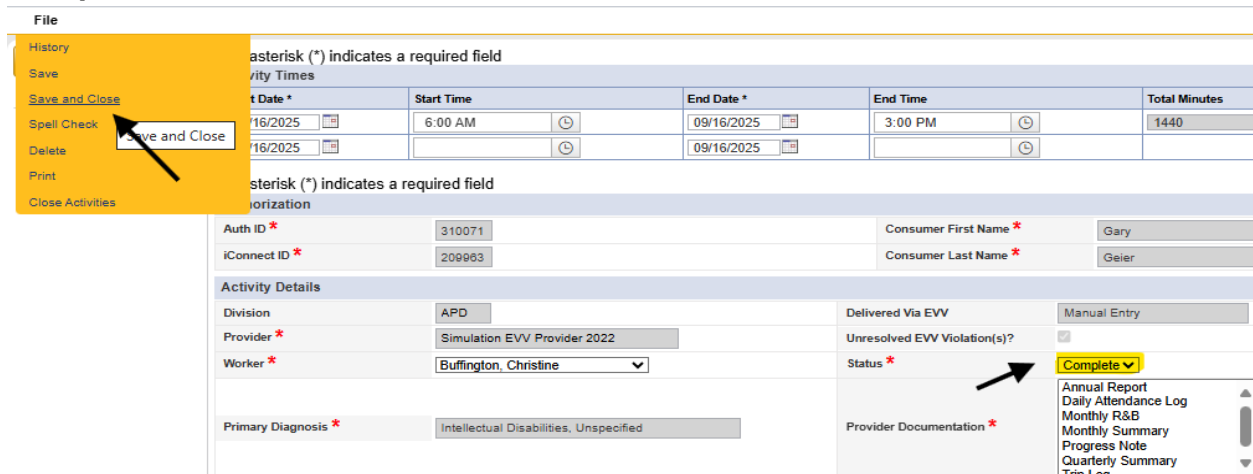


If the record was placed in a Complete status and additional edits need to be made to the documentation, the Provider EVV Manager role can Reverse the Status Disposition to place the record back in a Pending status to make edits by clicking

File > Reverse Disposition:

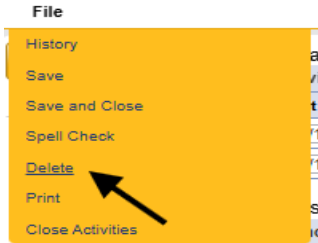


After additional edits have been completed, remember to **change the status back to Complete** and then click **File > Save and Close**:



The screenshot shows the iConnect form with the File menu open on the left. The menu options are: History, Save, Save and Close, Spell Check, Delete, Print, and Close Activities. An arrow points to 'Save and Close' in the menu. The main form area shows the 'Status' dropdown menu, which is currently set to 'Complete'. An arrow points to the 'Complete' option in the dropdown. The form also displays various fields for activity details, including dates, times, and provider information.

The Provider EVV Manager role also has the capability to Delete the EVV Activities Provider Documentation from the **File** menu by clicking **Delete**:

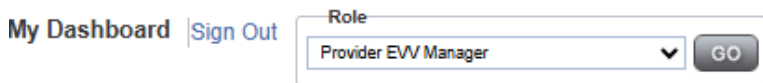


***There is no option to undelete. Once deleted, the record will no longer exist.**

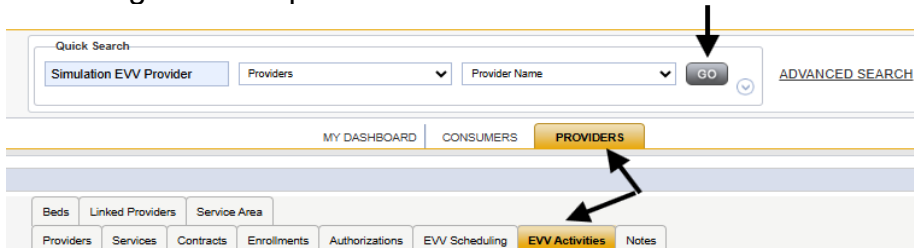
Manually Adding an EVV Activity

1. When an EVV Worker is not able to create an EVV delivery in the EVV mobile site, the Provider EVV Manager can manually add an EVV Activity record:
 - EVV mobile site is offline for system maintenance
 - Cell towers are down due to severe weather or other emergency
 - EVV worker is experiencing login issues

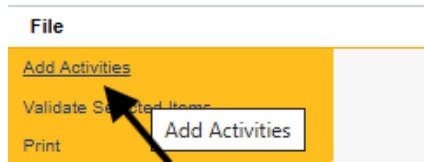
a. Make sure that you are in the **Provider EVV Manager** role, then click **GO**



b. Navigate to the provider record and click on the **EVV Activities** tab.



c. Select **File > Add Activities**



d. Next, complete the start and end date and time. (Remember there is **ONLY ONE DATE** on the EVV Activity). Click the **Add** button at the end of the row, this will auto calculate the time.

An asterisk (*) indicates a required field

Start Date *	Start Time	End Date *	End Time	Total Minutes	
09/09/2025	6:00 AM	09/09/2025	3:00 PM		Add



e. Under Authorization, click on the ellipsis (...) to the right of the **Auth ID**

An asterisk (*) indicates a required field

Authorization

Auth ID * ...

iConnect ID *

f. In the dialog box will use the filters to search for and select the correct authorization.

Filters

Auth Status * Contains Approved AND

Allow EVV Delivery * Equal To ☒ AND

Auth ID +

Search Reset

194 Providers Auth Search record(s) returned - now viewing 1 through 15

Auth ID	Consumer Name	i Connect ID	Auth Date	Provider	Start Date	End Date	Auth Status
310071	Gary Geier	209963	06/26/2025	Simulation EVV Provider 2022	07/01/2025	06/30/2026	Approved
310073	Sergio Lorenzen	209964	06/26/2025	Simulation EVV Provider 2022	07/01/2025	06/30/2026	Approved
310075	Malik Mather	209965	06/26/2025	Simulation EVV Provider 2022	07/01/2025	06/30/2026	Approved
310102	Foot Ball	225948	07/07/2025	Simulation EVV Provider 2022	07/01/2025	06/30/2026	Approved
310140	Caitlin Dunphy	210002	07/16/2025	Simulation EVV Provider 2022	07/01/2025	06/30/2026	Approved
310170	Jillian Gress	209980	07/31/2025	Simulation EVV Provider 2022	07/01/2025	06/30/2026	Approved
310273	Jill Rutter	209831	09/10/2025	Simulation EVV Provider 2022	07/01/2025	06/30/2026	Approved

g. Once the authorization has been selected, several fields will auto-populate

Authorization

Auth ID * ...

iConnect ID *

Consumer First Name *

Consumer Last Name *

Activity Details

Division

Provider *

Worker *

Delivered Via EVV

Unresolved EVV Violation(s)? ☐

Status *

Primary Diagnosis *

Provider Documentation *

Activity Services

Index/SubObject *

Service *

Units *

Total Cost *

Place of Service *

Activity Service Details

Secondary Code

Unit Type *

Rate *

h. Click the ellipsis (...) next to **Service**

Activity Services

Index/SubObject *

Service * ... Clear

Units *

i. From the dialogue box, select the correct service

DialogVendorServiceSelectPopUp

ServiceID	ServiceCode	SecondaryCode	Service	UnitCost	UnitType	EffectiveDate	EndDate	SvcStartDate	SvcEndDate	VServiceID	AuthServiceID	MaxAuth	Used	Remaining	InternalProgram
5838	97110:UC	97110:UC	(4190) Physical Therapy	16.02	15 mins	07/01/2022		07/01/2025	06/30/2026	251265	212957	209	0.00	209.00	Monroe Geographic Non-Geographic
5955	97161:GP:UC	97161:GP:UC	(4435) Physical Therapy - Evaluation - 20 minutes	48.50	Units	07/01/2022		07/01/2025	10/01/2025	251266	212955	1	0.00	1.00	Monroe Geographic Non-Geographic
5896	A4554:UC	A4554:UC	(4141) Disposable Underpads, All Sizes (E.G., CHUX'S)	0.34	Item	07/01/2022		07/01/2025	06/30/2026	251273	212960	1080	0.00	1080.00	Monroe Geographic Non-Geographic
5834	S5130:UC	S5130:UC	(4140) Personal Supports	3.86	15 mins	07/01/2021		07/01/2025	06/30/2026	250063	212958	5840	0.00	5840.00	Geographic Non-Geographic
5835	S5130:UC:SC	S5130:UC:SC	(4141) Personal Supports - Day	177.81	Day	06/24/2024		07/01/2025	06/30/2026	254553	212959	365	0.00	365.00	Geographic Non-Geographic
5841	T1000:UC	T1000:UC	(4161) Private Duty Nursing - LPN	6.32	15 mins	06/14/2022		07/01/2025	06/30/2026	250682	212956	1460	0.00	1460.00	Monroe Geographic Non-Geographic

j. Selecting the service, additional fields auto-populate.

Activity Details

Division: APD
 Provider*: Simulation EVV Provider 2022
 Worker*: Buffington, Christine
 Primary Diagnosis*: Intellectual Disabilities, Unspecified

Activity Services

Index/SubObject*:

IndexCode	Index Description	SubObject	SubObject Description
Northwest	Northwestern Region	Waiver	Budget Waiver

Service*: S5130:UC (4140) Personal Supports
 Units*: 98

Activity Service Details

Secondary Code: S5130:UC
 Unit Type*: 15 mins

k. Select the **Provider Documentation** under Activity Details by moving the service to the right by utilizing the arrow.

Activity Details

Division: APD
 Provider*: Simulation EVV Provider 2022
 Worker*: Buffington, Christine
 Primary Diagnosis*: Intellectual Disabilities, Unspecified

Delivered Via EVV: Manual Entry
 Unresolved EVV Violation(s)? ☐
 Status*: Pending
 Provider Documentation*:

Annual Report
 Daily Attendance Log
 Monthly R&B
 Monthly Summary
 Progress Note
 Quarterly Summary
 Trip Log
 Service Log

l. Then they will choose from Home, Office, or Other for the **Place of Service**.

Activity Services

Index/SubObject*:

IndexCode	Index Description	SubObject	SubObject Description
Northwest	Northwestern Region	Waiver	Budget Waiver

Service*: S5130:UC (4140) Personal Supports
 Units*: 98

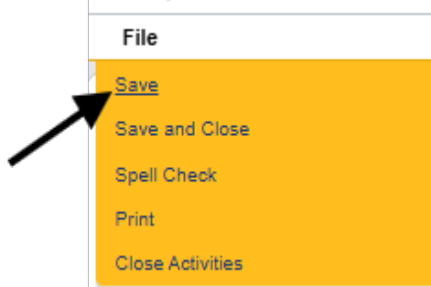
Activity Service Details

Secondary Code: S5130:UC
 Unit Type*: 15 mins

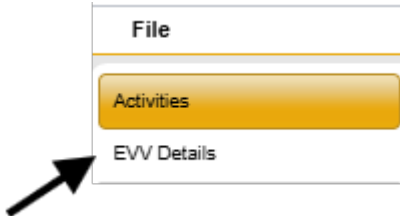
Total Cost*: \$370.56
 Place of Service*:

Home
 Office
 Other

m. Once all fields are populated, select **Save** from the **File** menu



- n. Now that the service has been saved, the **EVV Details** sub-page will appear



- o. Enter the address where the service was delivered by using the search ellipsis (...) Choose the approved address from the consumer's record or add a new address for an alternative location.

An asterisk (*) indicates a required field

Stated Delivery Address

Address *

Lat/Long

Allowable Difference (feet)

EVV Allowable Delivery Locations

Select an address from the list of allowable delivery locations below. If the delivery list is not shown, select "Address not shown" and enter the delivery address

Location	Consumer/Relation	Relation Name	Street 1	Street 2	City	State	Zip Code	Lat/Long
Residence Address	Consumer		123 Home St.		PANAMA CITY	FL	32411	

☐ Address not shown

- p. If the address does not populate, check the box **Address not shown** and fill in the address where the service was rendered

EVV Allowable Delivery Locations

Select an address from the list of allowable delivery locations below. If the delivery list is not shown, select "Address not shown" and enter the delivery address

Location	Consumer/Relation	Relation Name	Street 1	Street 2	City	State	Zip Code	Lat/Long
Residence Address	Consumer		123 Home St.		PANAMA CITY	FL	32411	

☒ Address not shown

Description/label *

Address *

Apt/Suite

City *

State *

Zip Code *

- q. Manually entered EVV activities will always have violations since there is no GPS data. This makes the Start and End Locations non-editable. Place the service log delivery information in the **Notes** field

An asterisk (*) indicates a required field

Stated Delivery Address

Address * Other Location (doctor's office): 400 W Robinson St, ORLANDO Florida 32801 ...

Lat/Long

Allowable Difference (feet) 500

Start Location

Recorded Lat/Long Lat: Unavailable, Long: Unavailable

Address Unavailable

Actual Difference (feet)

End Location

Recorded Lat/Long Lat: Unavailable, Long: Unavailable

Address Unavailable

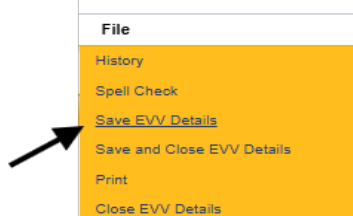
Actual Difference (feet)

Delivery Notes

Notes * The client had a new doctor's appointment.

49957 characters remaining

- r. Go to **File > Save EVV Details** to update violations



- s. Scroll to the bottom of the EVV Details screen to review violations. Each violation needs to be justified.

Delivery Notes

Notes * New doctor visit

49983 characters remaining

Consumer Signature Unavailable

Service Delivery Ended Automatically ☐

— 3 Providers Violations record(s) returned - now viewing 1 through 3 —

Type	SubType	Status	Reason
EVV	Manual Entry	Unresolved	
Note Required	Service	Unresolved	
Note Required	Other Location	Unresolved	

First Previous Records per page 15 Next Last

Please refer to the [Developmental Disabilities Individual Budgeting Waiver Services Coverage and Limitations Handbook](#) for specific documentation requirements.

Additional materials and resources are also located on the iConnect eLearning Library at: [iConnect | Waiver \(myflorida.com\)](#).

Please contact your [Regional Trainer](#) if you have questions.